

Friends of the Suffolk Record Office
Registered Charity No 288042
Receipts and Payments Account for the year ended 31 December 2019

		<u>"The Hold"</u>		<u>2019</u>	<u>2018</u>
		<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Receipts	Subscriptions	1,944.00		1,944.00	2,100.00
	Legacy/special donations	4,837.98		4,837.98	510.25
	Collections and donations	870.00	0.00	870.00	948.00
	Garfield Weston grant	0.00		0.00	150,000.00
	Gift Aid tax reclaim	0.00		0.00	742.37
	Lecture	133.00		133.00	122.50
	Interest	<u>76.72</u>	<u>855.80</u>	<u>932.52</u>	<u>428.63</u>
Total Receipts		<u>7,861.70</u>	<u>855.80</u>	<u>8,717.50</u>	<u>154,851.75</u>
Payments	BRA Subscription	0.00		0.00	60.00
	Newsletters	251.00		251.00	543.86
	AGM	69.60		69.60	419.96
	Administration	131.04		131.04	73.13
	Insurance	148.40		148.40	148.40
	Website/Banner etc	13.19		13.19	11.99
	Lecture	33.07		33.07	43.10
	Purchases				
	Court Manor Book	750.00		750.00	
	Cullum Travel Journals	5,479.65		5,479.65	
	Ipswich Shops/The Suffolk Witch	270.78		270.78	
	Arthur Bedwell Account Book	84.46		84.46	
	The Rook				401.92
	Ridley Account Book				72.05
	Other purchases				237.19
	Special Projects				
	JB Appeal costs	0.00		0.00	161.82
	Cataloguing Grant	<u>2,000.00</u>		<u>2,000.00</u>	<u>0.00</u>
Total Payments		<u>9,231.19</u>	<u>0.00</u>	<u>9,231.19</u>	<u>2,173.42</u>
Net payments/receipts for the period		-1,369.49	855.80	-513.69	152,678.33
Transfer between funds		<u>0.00</u>	<u>0.00</u>		
Net movement on funds		<u>-1,369.49</u>	<u>855.80</u>	<u>-513.69</u>	<u>152,678.33</u>
Bank balances at 1 January 2019		18,745.56	150,366.33	169,111.89	16,433.56
Net payments/receipts		<u>-1,369.49</u>	<u>855.80</u>	<u>-513.69</u>	<u>152,678.33</u>
Bank balances at 31 December 2019		<u>17,376.07</u>	<u>151,222.13</u>	<u>168,598.20</u>	<u>169,111.89</u>

Friends of the Suffolk Record Office
Registered Charity No 288042
Statement of Assets and Liabilities at 31 December 2019

	<u>2019</u>	<u>2018</u>
	<u>£</u>	<u>£</u>
Monetary Assets		
Lloyds Current Account	5,131.71	3,577.92
COIF Deposit	12,244.36	15,167.64
COIF Deposit (restricted)	<u>151,222.13</u>	<u>150,366.33</u>
	<u>168,598.20</u>	<u>169,111.89</u>

Independent Examiner's Report to the Trustees of the Friends of the Suffolk Record Office

I report on the accounts of the charity for the period ended 31 December 2019 which are set out on pages 1 to 2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Stephen Cook MA FCA

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15 July 2020